

**Commercial Exhibitor Application Form**

**National Association of County  
Agricultural Agents Annual Meeting and  
Professional Improvement Conference  
July 13-15, 2008, Greensboro, North Carolina**

Do not fill in this box. For use by NACAA only THIS AGREEMENT IS HEREBY Payment Received
ACCEPTED BY NACAA / NCACAA
By _____ Check # _____
Date _____
Date Confirmed _____

**IMPORTANT- READ BEFORE COMPLETING**

Please complete and forward to the return address listed along with your remittance made payable to: North Carolina Association of County Agricultural Agents (NCACAA) by May 1, 2008.

The undersigned hereby agrees to and does reserve the amount of space indicated below, for use at the NACAA 2008 Commercial Exhibits Show to be held at the Joseph S. Koury Convention Center, Greensboro, North Carolina, July 13-15, 2008.

Booth rentals are subject to availability, receipt of contract and payment. Each booth rental will include draping with 8' high backs and 3' high sides, one 6' white vinyl table draped with a pleated fabric skirt and two chairs. Additional services and furnishing are available and may be arranged through the convention vendor for exhibits.

<b>Booth Options</b>	<b>Cost</b>	<b>Quantity</b>	<b>Subtotals</b>
<b>8X10 booth</b>	<b>\$500</b>		
			<b>Total \$</b>

Electrical and Internet connections as well as other services will be available through the Joseph S. Koury Convention Center or Hollins Exposition Services. Wireless internet is available from the hotel free of charge. Additional charges will apply for electrical and hardware internet. Further details will be made available prior to the trade show.

Exhibit Set Up- Sunday, July 13, 2008, 8:00 a.m. - 1:00 p.m.

Exhibit Hours- July 13, 1:00 pm - 6:30 pm; July 14, 8:00 am - 6:00 pm; July 15. 8:00 am – 6:00 pm.

Dismantling of exhibits shall not begin before 4:00 p.m., July 15. All exhibitor materials must be removed by 6:00 p.m. July 15.

Our booth ID sign should read (company name, city, & state) \_\_\_\_\_

Brief description of the product or service to be exhibited \_\_\_\_\_

Person to who exhibit show correspondences should be addressed: (Please print)

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**IT IS UNDERSTOOD BETWEEN THE REPRESENTATIVE OF NACAA AND THE EXHIBITOR THAT NO REFUND WILL BE MADE AFTER ASSIGNMENT HAS BEEN COMPLETED AND CONTRACTS EXECUTED UNLESS BY SHOW MANAGEMENT HAS BEEN INFORMED IN WRITING BY JUNE 1, 2008. IT IS FURTHER AGREED THAT ACCEPTANCE OF THIS CONTRACT AND THAT THE TERMS PRINTED ON THE REVERSE SIDE OF THIS DOCUMENT SHALL BE PART OF THE CONTRACT**

We the undersigned company or organization, do hereby make application to reserve and participate as an Exhibitor at the NACAA Annual Meeting and Professional Improvement Conference.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE RETURN THIS COPY. A COPY, SIGNED BY THE NACAA, WILL BE RETURNED TO YOU AS CONFIRMATION OF YOUR SPACE RESERVATION

**Return signed application with payment to:**

**Bryant Spivey, 2736 NC 210 Highway, Smithfield, NC 27577**

**Phone: (919) 989-5380 FAX: (919) 989-5475 Email: Bryant\_Spivey@ncsu.edu**